

**BLESSED SACRAMENT PASTORAL PLAN IMPLEMENTATION  
INVITE AND EVANGELIZE**

GOALS	OBJECTIVES	ACTION STEPS	IMPLEMENTERS AND TEAM	MILESTONES AND COMPLETION DATE	RESOURCES REQUIRED
<p>1) Increase Mass attendance through Evangelization.</p>	<p>A) Attract newcomers and invite them to return.</p>	<p>A-1. Coordinate with current ministries to determine who may not be parishioners (ex. Religious Education). Strategize on how to encourage them to attend Mass.            A-2. Develop process and communication for regularly inviting parishioners to answer the call to evangelization (remind parish community to invite those who are lapsed, fallen, etc. to come back to church.            A-3. Encourage ministry leaders to set the example to encourage others to take part in our spiritual community.</p>	<p>A-1-3. Lead and 1 implementer</p>	<p>A) Create plan and review with Fr. Duffell and Parish Council by May 2017. Roll out in Sept. 2017.</p>	<p>A) Consult with ministry leaders.</p>

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	B) Invite regular attendees to register with the parish.	B-1. Research and establish current registered parishioners. B-2. Develop and publish a list of benefits to registering with the parish. B-3. Ensure methods for registering are simple and accessible (on-line, flock notes, cards in church, etc.) B-4. Calendarize periodic registration drives and announce results.	B-1-4. Lead and 2 implementers.	B-1. Complete by May 2017.  B-2-4. Complete and review with Fr. Duffell and Parish Council by May 2017. Roll out in September 2017	B) Daniel Champoli and William Moran (parish administration)
	C) Call on parishioners to serve in a ministry, spend time with God, and join a Church group.	C-1. Develop a process to market Blessed Sacrament ministries and guide parishioners to serve based on their interest, experience and need. C-2. Collaborate with Deepen Discipleship team to maintain accurate ministry information.	C-1/2. Lead and one implementer.	C) Complete process and review with Fr. Duffell and Parish Council by May 2017. Roll out in September.	C) Ministry Leads, Deepen Discipleship team.

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	D) Challenge engaged parishioners to invite those less engaged.	D-1. Define and measure current engagement. D-2. Develop an engagement plan.	D-1/2. Lead and one implementer	D) Complete and review with Fr. Duffell and Parish Council by September 2017.	D) Daniel Champoli and William Moran
2) Develop a Welcome and Hospitality Ministry.	A) Expand on Coffee Hours and Spirit Sundays.	A-1. Establish and communicate a clear overarching purpose (ex. to build a social community within our church) for Coffee Hours, Spirit Sundays, others. Create an annual calendar. A-2. Develop a marketing plan (evites, posters, games, entertainment, etc.)	A-1/2. Lead and one implementer.	A) Complete by May 2017.	A) James Palazza (Coffee Hours) and John Gasdaska (Spirit Sundays) Daniel Champoli and William Moran

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	B) Add greeters and ushers to welcome and assist Mass attendees.	B-1. Develop greeter/usher duties, responsibilities, appropriate attire and personal characteristics (ex. friendly, reliable). B-2. Select trainer and develop training materials. B-3. Determine number of greeters and ushers needed for each Mass. B-4. Recruit ushers and greeters. B-5. Hold training and set Mass schedule.	B-1-5. Lead and one implementer.	B) Complete and review with Fr. Duffell and Parish Council by June 2017. Roll out in September 2017.	B) Thomas Davis, Kimberley LaMarque Orman, Daniel Champoli
	C) Develop a "New Parishioner Welcome Package".	C-1. Determine content of package. C-2. Create folder to hold contents. C-3. Print hard copies of package. C-4. Upload content to website. C-5. Develop office procedure for mailing package and forwarding contact information for follow up.	C-1-5. Lead and one implementer	C) Complete and review with Fr. Duffell and Parish Council by March 2017. Roll out in April 2017.	C) Daniel Champoli and William Moran

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	D) Follow up with new attendees and new parishioners.	D-1. Develop script and timelines for follow up calls/emails after new parishioner package has been mailed. D-2. Recruit volunteers to make calls/write emails (Welcome Committee). D-3. Plan and hold new parishioner Meet & Greet events.	D-1-3. Lead and one implementer.	D) Complete and review with Fr. Duffell and Parish Council March 2017. Roll out in May 2017.	D) Daniel Champoli and William Moran
			Invite and Evangelize Liaisons: Ryan Chamberlain, Julie Theriault and Mark Murphy)		